

OATH OF CONFIDENTIALITY

During the course of your work at ASAAP, you will learn certain facts about clients, staff members, and volunteers that are highly personal and confidential in nature. Since HIV/AIDS and related issues are still highly stigmatized in our families & communities, as well as within society at large, a breach of confidentiality willfully or negligently could result in someone being fired from work, evicted from housing, disowned by family and friends, deported from the country, and/or open someone up to abusive situations.

ASAAP expects all Board members, staff and volunteers to understand the importance of keeping confidential any sensitive information they receive. Confidential information includes, but is not limited to: name, address, phone numbers, HIV status, medical condition and treatment, sexual orientation, financial situation, living arrangements, work situation, immigration status, relations with family members and other personal information. Even the fact that an individual is a client or volunteer with ASAAP is sensitive information and must be treated as completely confidential.

For the safety of clients, volunteers and staff at ASAAP, all Board members, staff and volunteers are required to agree not to disclose any information of a personal or professional nature to any person – even within the organization – who is not authorized to have such information without the explicit permission of the individual(s) concerned. Any violation of this Oath of Confidentiality may result in a request from ASAAP for a Board member, staff, or volunteer member to resign or be terminated.

This oath does not end upon the completion of your duties at ASAAP; Board members, staff and volunteers must not disclose confidential information during the course of their involvement at ASAAP, and at any time thereafter.