



ASAAP

ALLIANCE FOR SOUTH ASIAN AIDS PREVENTION

MARCH 2009

The Alliance for South Asian AIDS Prevention is a community-based, non-profit, charitable organization committed to providing health promotion, support, education and advocacy in a non-discriminatory manner for those who identify as South Asian living with and affected by HIV/AIDS”

ASAAP UPDATE & EVENTS
BESHARAM HOLI EVENT
JOB POSITINGS

www.asaap.ca

www.dosti.ca

www.brownkiss.ca

www.snehithan.ca

www.asaapchai.ca

ASAAP — UPDATE AND EVENTS

MSM UPDATES

Gay Men's Health Summit Feb 17-19th

This year's summit was focused primarily on POZ Prevention, which "aims to empower individuals, promote healthy relations with sexual partners and improve conditions to strengthen the sexual health and wellbeing of HIV-positive gay men and reduce the possibility of new HIV infections and other sexually transmitted infections" (Ontario Gay Men's Sexual Health Alliance). New materials were distributed and discussed: (1) HIV disclosure: a legal guide for gay men in Ontario and (2) Positively Healthy: a gay man's guide to sex and health in Ontario. Finally, the statistical trends and bloggers' experiences that emerged from the ongoing HIV Anti-stigma campaign that was launched in October 2008 (www.hivstigma.com) were presented.

Q-SAY

The Queer South Asian Youth project has just completed the last of its filming as of the third week of February 2009. It was filmed over a few sessions that captured the experiences of South Asian youth across gender and sexual orientation groups and took the form of a focus group and a series of one-on-one interviews. Once the video material is edited, the final product will be boiled down to 10-12 minute video that we hope to use as a tool in future Anti-homophobia workshops that display sexual diversity in our community and the challenges queer youth face.

ASAAP — UPDATE AND EVENTS *Continued*

PHA PROGRAM UPDATES

March 14th 2pm-6pm is the PHA forum- speakers: Saif Ahmed from Employment Action talking about ODSP and employment, Jason Zigelstein from Fife House talking about HALCO talking about HIV and immigration. Dinner at 6.

March 16th 12pm-2pm, Abbott lunchtime workshop, hosted by ASAAP at Oakham Lounge, Ryerson. Speaker Dr. Baqi on women and HIV.

Our South Asian PHA Nutrition booklet is coming soon. The English version will be out on March 14, 2009 followed by translated version in few South Asian languages later in the year.

Pride Committee

It's that time of the year again when we are planning programming for Pride 2009. If you would like to be part of the Pride Committee this year to help with fundraising for the float among other things, please contact Siva Gunaratnam, our Tamil Outreach Coordinator, at 416 599 2727 Ext. 227 or email him at: tamil.outreach@asaap.ca.

besharam presents:

HOLI

friday, march 6th

DJAMITA

musical performance by Master Violinist
Grenville Pinto (gpinto.com)
with special appearance by Samara

\$10 for the first 100
\$15 for the rest

Doors at 9:30pm-
3:00am

FLY nightclub
8 gloucester st

www.flynightclub.com

www.besharam.ca

 besharam

JOB POSTINGS

EMPLOYMENT OPPORTUNITY: Temporary, One-Time Contract

EVENTS COORDINATOR

The Alliance for South Asian AIDS Prevention (ASAAP) is a community-based, non-profit, charitable organization committed to providing health promotion, support, education and advocacy in a non-discriminatory manner for those who identify as South Asian living with and affected by HIV/ AIDS.

ASAAP is seeking a skilled and experienced Events Coordinator with strong ties to the South Asian community to plan and coordinate a mega fall fundraiser event to mark ASAAP's 20th year. This is a short-term contract, ending with the culmination of the event. This position reports directly to the Executive Director.

With assistance from the fundraising committee, you will develop and implement a strategic plan and coordinate, market and promote the event, while maintaining and building relationships with corporate and individual sponsors and donors, the event committee, volunteers and suppliers.

Responsibilities include:

- Preparing and submitting an event proposal outlining event design, time frames etc
- Developing and maintaining a media and promotion plan in collaboration with the PR Coordinator
- Recruiting and managing event volunteers
- Developing and managing timelines and event logistics
- Attending committee meetings and events as necessary
- Managing and supporting community event relationships
- Booking venue, performers and other logistics for the event
- Compiling a media sponsorship kit for corporate/individual sponsors

Qualifications:

- Two to three years experience in event planning and coordination
- Post-secondary education in a relevant field
- Good connection to the South Asian community in Toronto and the GTA
- Advanced computer skills in Microsoft Office and internet
- Exceptional attention to detail and accuracy
- Proven reliability and adaptability
- Ability to work independently and as part of a team
- Ability to multi-task
- Exceptional communication skills & organizational skills

Application deadline: 8 pm, Tuesday, March 10, 2009

Please submit a detailed resume and cover letter highlighting your experiences to:

**Hiring Committee, ASAAP - Alliance for South Asian AIDS Prevention, 20 Carlton Street, Suite M126
Toronto, Ontario M5B 2H5. Fax: 416-599-6011/ Email: ed@asaap.ca; Website: www.asaap.ca**

JOB POSTINGS

Heritage Skills Development Center (HSDC)
400 McCowan Road, Ground Floor, Scarborough, ON M1J 1J5
Tel: (416) 345 1613 Fax 416 345 8696
E-mail: info@hsdconline.org

Administrative/Office Assistant

Position Type: Volunteer and Job Placement Opportunities
Job Region: ON – Greater Toronto Area (GTA)
Application Deadline: On-going
Years Experience: Not necessary (*Will train the right candidate*)
Time: Flexible (*To be arranged*)

Who we are:

Heritage Skills Development Center (HSDC) is a not-for-profit, charitable organization. Our mission is to promote the social, cultural and economic well being of immigrant women and youth, so that they and their families will contribute to and enjoy the opportunities that Canada offers. Our programs and services include Internet and computer training, Fashion Design and Dressmaking, Life skills & Personal Development, Drug Abuse and Crime Prevention, etc. For more info about our organization please visit our Website at www.hsdconline.org

Job Description:

To assist HSDC's day to day administrative duties, including helping to organize special events, updating mailing lists, following-up telephone contacts, packaging posters and brochures, performing photocopy and faxing duties, filing, answering calls, designing flyers, data entry, typing, and other admin duties that arise from time to time.

Duties & Responsibilities:

- Providing project support, including administrative, secretarial and other office support
- Provide support for our up-coming business skills training course.
- Participating in project related special events, focus groups, and managing related logistics
- Maintaining and monitoring information and statistics for project management and reporting
- Assisting staff with photocopying, e-mailing and faxing, etc
- Keeping daily log and recording statistics of contacts made, incoming mails, volunteer & staff attendance records
- Preparing and sending-out mails, typing meeting minutes, preparing correspondence and helping in special event committees
- Assisting in answering and monitoring the telephones, as well as performing general office duties
- Preparing presentations and training materials

Qualifications:

- High school diploma, GED, Community College Diploma or equivalent
- Proficiency in MS Office applications

Skills needed:

- Must have excellent communication and interpersonal skills
- Ability to interact with volunteers, clients and the general public
- Must possess sound computer and internet knowledge
- Excellent organizational skills and the ability to meet deadlines
- Detail oriented and sensitivity to issues related to newcomers, visible minorities and low-income women
- Ability to work in a team environment
- Ability to multitask in a fast paced environment

Contact by: Email, Fax, Mail